



# BCC's Decorating Rental Items

## DECORATION GUIDELINES

All decorations, along with masking tape, duct tape, thumb tacks, nails or hooks, must be approved in advance with the BCC's staff. No animals, fish, fowl or other "live" decorations along with bottles of bubbles – this also applies to any DJ's using bubbles or smoke. All balloons must be anchored down and candles MUST be in a container. If a contracted decorator is being used, their insurance company must send us a Certificate of Liability. The Belgium Community Center is NOT responsible for any items miss from the event. In the event of breakage of a rented item, the customer is responsible for the current value of the item(s) broken.

**\*\* Pictures Available For Each Item \*\***

### Table Decorations

Table Linens – White Only	\$5.00 each
Linen Napkins – White Only	\$1.00 each
Super Martini Glasses (48 oz)	
Empty	\$5.00 each
Pretzels and/or Goldfish	\$10.00 each
Trail Mix	\$15.00 each
Clear Votives	\$0.25 each
Clear Votives with Ivory or White Candles	\$1.00 each
Glass Ivy Vases	\$0.50 each
Glass Ivy Vases with Floating Candles	\$1.25 each
Mirrors (10" Octagon)	\$1.50 each
Iridescent Glass Pieces for Vases	
3 Options for Color	\$10.00 a Container

### Entrance

Trellis - Decorated with White Lights \$40

### Dessert Table

Lattice Screen – Decorated with White Lights \$40

### Cards

Cardbox Covered with White Fabric & Flowers \$10

### Miscellaneous

Toasting Flutes	\$10	Dessert Knife & Server	\$10
2 Different Options		2 Different Options	
Carlson Craft –		Cake Saver Container	\$10
Invitations, Labels, Napkins, etc...	10% off Entire Order		

Personalized Candy Bars, Mints & Water Bottles - **Wester Premier Promotions**

**Michelle Wester:** (262) 285 – 7158 / [wpp@wi.rr.com](mailto:wpp@wi.rr.com) / <http://www.westerpremierpromotions.com>

# PACKAGES



## Ultimate Package

- ❁ Entrance Trellis & Dessert Lattice Screen
- ❁ Cardbox
- ❁ 1 Toasting Flutes & Serving Set
- ❁ Carlson Craft – 20% off Entire Order
- ❁ 4 Super Martini Glasses with Pretzels and/or Goldfish at Bar
- ❁ FREE DVD Slideshow – Prepared by BCC

**\$130**

## Gold Package

- ❁ Entrance Trellis & Dessert Lattice Screen
- ❁ Cardbox
- ❁ 1 Toasting Flutes & Serving Set
- ❁ Carlson Craft – 15% off Entire Order

**\$90**

## Silver Package

- ❁ Entrance Trellis & Dessert Lattice Screen
- ❁ Cardbox

**\$75**

## Bronze Package

- ❁ Entrance Trellis & Dessert Lattice Screen

**\$70**

